

# **Hethersett Woodside Nursery School**

## **Charging policy**

**This Charging policy has been written with reference the Hethersett Woodside Infant & Nursery School Charging Policy and the Nursery & School Admissions Policies.**

### **Statement of general policy on Charging For school activities Early Education for 3 and 4 year old children, during school hours.**

Hethersett Woodside Nursery School, is a maintained nursery school and as such makes no charge for admitting children to the school under the Local Authority admissions procedures admitting children to school the term after their Third birthday.

The school does not charge for any activities, which take place in school time. No charges are made for materials, equipment, and transport provided in school hours by the Local Authority (LA) or by the school to carry pupils between the school and an activity. 'School hours' are those when the school is actually in session, and do not include the break in the middle of the school day.

### **The Free Entitlement for Three and Four Year Olds**

Hethersett Woodside Nursery School, is a maintained nursery school, and provides the 15 hours Free Universal Entitlement to 3 and 4 year old children, the term after their 3<sup>rd</sup> birthday. The 15 hours is offered as five, 3 hour sessions per week, for 38 weeks per year, either as 5 morning sessions (8.30am -11.30am) or 5 afternoon sessions (12 noon – 3pm). No charge is made for this service as it is funded under the Government Free Entitlement scheme.

Families who are eligible for the extended 30 hours will have the option of taking all or part of these hours at Hethersett Woodside Nursery. These places will be limited to 10 and priority of places will be offered in accordance with the Admissions Policy. For the extended offer core hours are 9am – 3pm.

Government funding is intended to cover the cost to deliver 15 or 30 hours a week of free, high quality, flexible childcare only. It is not intended to cover the cost of meals, consumables, additional hours or additional services.

### **Additional Hours**

Additional hours may be offered to children who have taken their free entitlement with another provider or between 8.30-9am for children who are eligible for extended hours. This will be charged at £4.00 an hour.

### **Voluntary Contributions**

Hethersett Woodside Nursery School invites parents to make a voluntary contribution of £5 a term to cover the cost of baking ingredients, party food etc.

Offsite trips will be charged separately and all parents will be informed via a letter and consent form.

In line with government regulations parents are advised that:

- All contributions are voluntary
- Children of parents who do not contribute will not be treated any differently, no pupil will be left out of an activity because his or her parents cannot, or will not make a contribution of any kind.
- Extra events cannot take place without some help from parents and where there are not enough voluntary contributions to make these activities possible, and then these activities will be cancelled.

### **Holidays taken during term time**

As a parent you are able to claim funding from the local authority for actual sessions your child attends nursery including sickness and short term occasional absences. The local authority adjusts funding for extended periods of absence such as holidays.

In order for us to retain and fund your child's nursery place over a holiday taken during term time, we as a provider will:

- Offer your child alternative sessions during our term, depending on availability.
- Charge for the adjustment to funding at current funding rate.

### **Policy agreed May 2017**

**To be reviewed annually ~ May 2018**