

Hethersett Woodside Primary & Nursery School



Coachmaker Way, Hethersett, Norwich NR9 3GN

Tel: Norwich 01603 810674

Email: office@hethersettwoodside.norfolk.sch.uk Headteacher: Mrs Angela Jermy

20/07/2021

Dear Parents and Guardians,

First of all, we all had a lovely time on Friday afternoon, last week. Photographs are still coming in and we will share these soon. In the meantime, you may recognise this place!



This was an absolutely fantastic, Firs Road-themed showstopper of a cake, baked by our very own Mr Rutland for Mrs Jermy!

Thinking ahead to next year, I wanted to share with you some of the finer details about the start in September.





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COVID: Risk Management

Although we have been advised to keep all enhanced risk management measures in place until the end of term, current guidance points to a return to some sort of normality in September.

Our priority is still to keep everyone safe. Therefore, certain measures will still remain but they will be less restrictive than before. Namely, the removal of the 'bubble' system will give us more freedom to operate more efficiently.

Further guidance is still being published and once we have digested it, we will be in touch with any further updates, via our website. Keep in touch with the [News & Events](#) and [Coronavirus: Key Information](#) pages over the summer.

The School Day

With the relaxation of measures, we will make certain changes with regards to timings and systems for dropping off and picking up your children.

The major change is that we will be inviting parents on site from September, with all main gates in operation at the beginning and the end of the school day.

Arrival

The **back gate will open at 08:35** every morning and the **two front gates** (leading directly onto the playground) **will open at 08:40**.

Below you will see that there is a slightly staggered arrival period for children in Key Stage Two (KS2) (Year Three - Five); Key Stage One (KS1) (Year One and Two) and Reception.

KS2	KS1	Reception
08:40 - 08:45	08:45 - 08:50	08:50 - 08:55



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This gives a five minute window in which to manage arrival for each group.

Parents and guardians of children in Nursery and Reception will initially be invited into the setting to help with the morning transition. In KS1, you will be greeted by a member of staff and hand over at the door. Please note, this exchange must be supervised by families. It will not be safe to leave your child on their own on the playground to wait with other families. In KS2, adults will be on duty outside but children will make their own way into the building and up the stairs to their classroom.

The **two front gates will close at 08:55** and the back gate at **09:00**.

If you are **running late** and you miss your designated arrival period, you will need to **report directly to the school office**. There will not be adequate supervision on site to ensure your child's safety, even if the gates are still open.

Families of children in Nursery have been contacted separately with regards to timings and procedures for both arrival and departure.

Departure

Parents and guardians are invited on site to collect their children. The **back gate will open at 14:55**; the **front gate** next to Nursery will open at **15:00** and the other front gate will open at **15:05**.

Again, pick up times are slightly staggered to help families who might be picking up multiple children from different classes.

Nursery	Reception	KS1	KS2
Variable times according to package	15:00	15:05	15:15



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At these times families from Nursery to KS1 will need to pick up directly from the gate or classroom door.

Families of children in KS2 will need to congregate on the playground, next to our school hall. You will see signs, showing your child's class. Please wait here and staff will bring your children down to be collected.

Safeguarding

We need to ensure that we keep all children safe by following your instructions with regards to pick up.

Soon, each family will be sent an electronic form stating which trusted adult will collect on a specific day.

The form also gives you the option of letting us know if you would like to allow your child to travel home independently. This will mostly not be applicable to anyone yet but families of children heading into Year Five may want to think about this later on in the year.

Please look out for the class forms in the coming days and ensure that you respond by **Thursday 02nd September**.

If there is a change, please let us know. You can amend the form at any time. If it is last minute, please give the school a call.

Please note, if the adult is different from this pre-agreed list (even if the adult is familiar, usually collecting on another day) class teachers will make a call home to someone with parental responsibility.

On safeguarding, as per NSPCC guidance we ask that no sibling under the age of 16 be given the responsibility of pick up or drop off.



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Bikes and Scooters

We encourage children to travel to school in the healthiest ways possible for themselves and our planet.

Unfortunately, the school was not built with a structure for bikes or scooters at the back of the school. Therefore, especially if cycling, you might find it more convenient to continue to cycle round to the front to use the sheds. Please remember that there are two sheds outside the front of school and either can be used by children of any age.

We are currently in conversation with several members of the community about the pathway and where we might be able to leave children's bikes and scooters at the back of the school. However, it might take a bit of time before we come up with a long-term solution to the design problem. We will keep you up to date with progress on this.

Parking

If using the back gate for drop off or collection, please feel welcome to use the village hall car park.

Uniform

Over the summer holidays, no doubt you will be shopping for school uniform. Before you do, please make sure that you have checked lost property before the holidays. We will get all named items back to you but otherwise, everything else will either be donated to charity or go into our secondhand school stock. Please see us by **Wednesday 21st July** if anything is missing.

Details about our uniform can be found on our website, [here](#). We wrote to you a little while ago to say that we will be continuing with the policy of children coming to school in their PE kits on specific days.



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With this becoming a permanent part of the school week, I would like to make sure that children are still presenting smartly and that no child feels anxious about differences. Therefore, it is important that our PE kits are an extension of our school uniform. Please take care to ensure that children have the items specified.

A reminder that we are having a secondhand uniform sale today after school. You will see items on sale just outside the office.

Community

Everyone here is really looking forward to things returning to normal. A big priority is to bring the community back together and engage families with everyday school life again. For the first week or so, we will let the children settle back in and then we will begin to invite families into school for class drop-in sessions and a chance to look around. Thereafter, we can look at resuming a full programme of events and activities to establish connections with the families of Woodside.

On a practical note, Mrs Jermy remains Head until 31st August but we are beginning to share many roles as we manage transition. I am still contactable via email at jbrereton9rr4@nsix.org.uk but, come September, I will use the head@hethersettwoodside.norfolk.sch.uk for all correspondence. Please always feel welcome to contact me.

Wishing you all a restful summer holiday and we look forward to welcoming you back after the break.

Kind regards

Jem Brereton

Deputy Head

