

Willow Nursery Parents Evening

Thursday 8th June 2023



Willow Nursery

Where children learn to care, share and shine.



This evening.....

- ▶ Re-cap on our aims and provision.
- ▶ Introduce the staff team
- ▶ September - starting arrangements
- ▶ Daily needs/routines
- ▶ Funding and forms

Nursery Staff

Mrs Nicola Ingham

Assistant Head teacher, Nursery teacher and Manager.

Early Years SENDCO, DSL, Family work.

Speech and Language within the school



Early Career Teacher and Senior Practitioners

- Lead practice in our rooms.

Miss Megan Turner



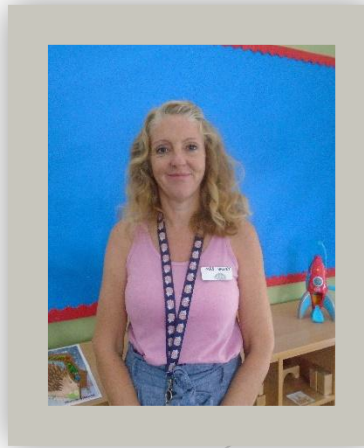
Mrs Emma Johnson



Mrs Sue Skinner

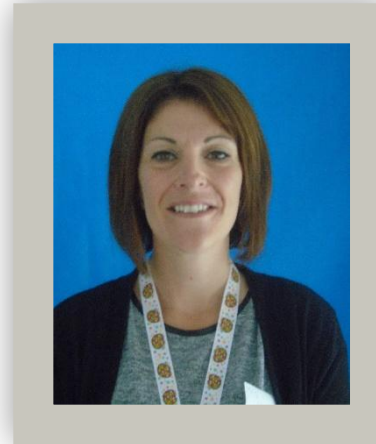


Mrs Lorraine Harvey



Nursery assistants

- ▶ Support practice and provision within our rooms.
- ▶ Mrs Deborah Warman Mrs Victoria Chapman



- ▶ Mrs Wendy Raynor



Nursery assistants

- ▶ Mrs Denise Swann



- Mrs Vicki Sturman



- ▶ Miss Jess Holbrook



- Mrs Laura Riches



Office Administrator



- ▶ Mrs Caroline Spatchett



Our Aims

- ▶ To ensure that children's first steps away from home are happy, safe and seamless.
- ▶ To recognise the role of the family in the lives and education of our children. Family is central to our work.
- ▶ To ensure that all children begin to build friendships, achieve their best, grow in self-confidence, are eager to come to nursery and develop a love and enthusiasm for learning.
- ▶ To learn to care, share and shine!

General Information

- ▶ Nursery class within the Primary School
- ▶ Hedgehog class and Squirrel class
- ▶  Hedgehog class - 2-4 year olds
- ▶ Approximately 20 - 22 children with a adult:child ratio of 1:4 or 1:8, depending upon age of child.
- ▶  Squirrel class - 3-4 year olds
- ▶ Up to 26 children per session - combination of part time and full time spaces. Teacher led.
- ▶ Provider of government free universal nursery entitlement - 15 hours per week, 38 weeks per year. Extended 30 hour offer. Fee paying places

Nursery Times - Squirrel Room

- ▶ 15 hours provision - Sessional Care
- ▶ 8.30am - 11.30am
- ▶ 12.00pm - 3.00pm
- ▶ 5 mornings or 5 afternoons

- ▶ 15 hours provision - 2 and a half days
- ▶ 9.00 - 3.00 x2 plus 8.30 - 11.30 or 12.00-3.00

- ▶ Extended 30 hour provision
- ▶ 9.00am - 3.00pm

Nursery provision

Hedgehog Room

- ▶ 15 hours provision - sessional care
8.45 - 11.45am
12.00 - 3.00pm
- 30 hour extended provision (3 years plus)
9am - 3pm

Optional extra's

- ▶ 3 year old funded children - 8.30-9.00 early start
- ▶ Extra sessions (subject to availability) £15.00 per session/£5 per hour/pro rata
- ▶ Woodside Wonders:
 - Breakfast club: 7.45 - 8.45am
 - After school club: 3.00 - 6.00pm
 - Contact main school office for further details
 - 01603 810674
 - basc@hethersettwoodside.norfolk.sch.uk
- Lunch provided by NORSE Cost - £2.30. Main option, vegetarian option, packed lunch option, jacket potato option

Transition - September 2023

- ▶ Stay and Play sessions:
- ▶ Wednesday 6th and Thursday 7th September
- ▶ Small groups
- ▶ Times:
 - Squirrels: 9am - 11am
1pm - 3pm
 - Hedgehogs: 9am-11am
1pm -3pm
- ▶ Adult to stay
- ▶ Information letter in your pack

Stay and play sessions

- ▶ Say hello to children and families
- ▶ Play and explore
- ▶ Information share
- ▶ Collect outstanding forms
- ▶ Introduce you to the nursery
- ▶ Talk you through routines.
- ▶ Please bring to these sessions:

Original birth certificates

All forms - Please return by Friday 30th June

Starting nursery

- ▶ Staggered start in small groups.
- ▶ From Friday 8th September - 2 week period.
- ▶ First day - take the lead from your child. An adult is welcome to stay or you can wave bye bye! Make sure that your plans are flexible.
- ▶ Day 2 - begin to wave bye bye! Make sure your child knows that you are going.

Settling process

- ▶ Each child reacts differently.
- ▶ You are welcome to stay to settle your child and we will work with you to begin the parting process.
- ▶ We are building a trusting relationship with each child which may take a few days or even weeks - give us until half term!
- ▶ Over time we will work towards dropping at the gate.
- ▶ Open door policy, stay and play together sessions

Key person approach

- ▶ Very important to us.

- ▶ Benefits:

One adult gets to know your child and family really well

Handing over contact

Comfort

Toileting

Compiles the learning journal

You will be assigned a key person at your stay and play session.

Session plan

- ▶ self-registration, settling, playing
- ▶ Activity time indoors and garden
- ▶ Group session - 1 or 2
- ▶ family group time/whole class
story/rhyme time/number
session/phonological awareness
session/sharing news/new learning
- ▶ Lunch will be 11.30-12.00
11.45-12.15
- ▶ Rest period following lunch

Start of the day

- ▶ Children will come into the nursery and hang their coats on their peg.
- ▶ Each peg will have their name on it and a picture symbol which they will learn to recognise as their picture.
- ▶ Once in the Hedgehog room or Squirrel room, the children will select their name card and place it on a board.
- ▶ Each name card will have the written name and the picture symbol. The picture symbol is always the alliterative sound at the start of your child's name ie Bobby.....ball.

What do I need to bring?

- ▶ Wear suitable clothing for messy play - school uniform is available from the school wear centre. We advise a school polo shirt and sweat shirt. Fleece are very popular too. Jeans and leggings. PE kit - not needed.
- ▶ Footwear - shoes/trainers (not crocs or flip flops) Children will learn to put on their own shoes - Velcro fastenings, slip-ons.
- ▶ Spare change of clothes - everything!
- ▶ Nappies, nappy bags, wipes - disposal
- ▶ Weather appropriate outdoor clothing - coats, hats, mittens, wellies, sun hats
- ▶ **Everything named please**
- ▶ Draw string bag.

Medication

- ▶ Link point - Mrs Emma Johnson
- ▶ Paediatric First Aiders - most of our practitioners
- ▶ Consent forms need to be completed and signed
- ▶ Regular medicines to be kept at nursery. These must be in the original box with the name of the child and the prescription dosage on the box.
- ▶ We can only administer prescribed medication
- ▶ Health register - keep us informed of any changes.
- ▶ Intolerances - risk assessment
- ▶ Care plans - for any conditions which require specific care.

Cooking and parties

- ▶ Curriculum enhancement - cooking, gardening, dough, foam, end of term celebrations, food tasting, exploratory activities.
- ▶ In line with the Early Years Funding Agreement we are able to ask for an annual contribution to go towards consumables, cooking ingredients, party food, gardening seeds etc.
- ▶ This is currently £10 per year which will be arranged via our nursery office in September.

Lunch and time for a rest!

- ▶ Lunches - we will be able to offer a lunch for those children who stay all day. It can be a packed lunch from home or a school provided hot/packed lunch - cost £2.30
- ▶ Please ensure packed lunches are balanced and something your child will eat. No nuts (we are a nut free school) or chocolate bars. Pack enough food but don't overload.
- ▶ All children will have a rest, TV time, story in the snug.

Who can collect my child?

- ▶ Contact list of close family members and friends with collection authorisation
- ▶ Any changes - please inform staff members at drop off
- ▶ Last minute changes - phone call to our school office 01603 810674
- ▶ Provide us with a security password.
- ▶ If someone arrives to collect your child and we have not been informed, we will make a phone call to you to confirm before we release your child.

Beginning and end of sessions

- ▶ Drop off and collection is via the main nursery entrance on Coachmaker Way.
- ▶ Signage indicates which side of the gate to line up.
- ▶ Prompt collection of your children.
- ▶ Open door policy - welcome communication between home and school.
- ▶ Longer chats - please book an appointment.
- ▶ Tapestry for learning updates/home updates
- ▶ Email the Willow office/myself/school office

Nursery Fees

- ▶ Our Charging Policy is available on the school website.
- ▶ Staggered start - we will start claiming funding and charging fees from your child's start date.
- ▶ Stay and Play sessions will not be charged as these are shorter, visit sessions.
- ▶ **We require one months written notice of contract termination or session changes.**

Government EY Funding

- ▶ For information regarding eligibility for funding
<https://www.childcarechoices.gov.uk/>
- ▶ Termly basis - forms sent out in your pack.
- ▶ 15 hours provision - complete form and return.
- ▶ 30 hours provision must provide us with:
 - confirmation of your eligibility code by Friday 14th July 2023.
 - National Insurance number
 - Exact names of the person/persons who applied for the code
 - Child's date of birth.

NB. If this isn't confirmed by the end of August the place can't be taken up until January. Please discuss any difficulties with Mrs Spatchett

Grace periods if circumstances change.

Government funding cont.....

- ▶ As a parent you are responsible for claiming your hours.
- ▶ Each child is entitled to a fixed amount of hours each term and year.
- ▶ These hours don't always correspond neatly with term dates.
- ▶ Depending upon when your child is born and starts nursery (either with us or somewhere else), it may affect the amount of hours you can claim with government free entitlement.
- ▶ If your attendance and therefore claim is over the free entitlement we will give you the option of reducing sessions somewhere or charging you via our fee system.

Government funding cont...

- ▶ 2 year old funding - check if you are eligible via Norfolk Education Online (NEO)
- ▶ Provide us with your eligibility code by Friday 14th July 2023
- ▶ Use section 4 and 5 on the form to claim Early Years Pupil Premium or disability funding, if appropriate.
- ▶ Dual provider we will need signature from the other provider.
- ▶ Fees - invoiced half-termly
- ▶ Sign up for tax free childcare vouchers.
- ▶ Woodside Wonders contracts - arranged via the school office.

Information pack

- ▶ Packs will be distributed tonight or via children/siblings.
- ▶ Additional forms - if you wish for Woodside Wonders information or an additional nursery package, please enquire separately via basc@hethersettwoodside.norfolk.sch.uk.

Community Links

- ▶ Friends Of Woodside
- ▶ Speech and Language Therapists
- ▶ Health Visitors

Just one number and parent line

0300 300 0123

<https://www.justonenorfolk.nhs.uk/our-services/just-one-number-and-parentline>

- ▶ Master gardener
- ▶ Family Learning

We look forward to seeing
you in September!